COVID 19 HEALTH DECLARATION

All staff are required to confirm to the office daily by text or email they have read the daily health declaration.

Yes/No

Do you have an unexplained cough that has recently started?	Y/N
Do you have a temperature or feel generally unwell?	Y/N
Do you share a home with anyone who is self-isolating/shielding?	Y/N
Have you knowingly come into contact with anyone who is now confirmed or suspected as being COVID 19 positive?	Y/N
Has your sense of taste or smell changed suddenly?	Y/N

If the answer to any of the above questions is yes, you must not come to work, and you must inform the office immediately.

If you feel unwell at any time during the day, you should contact your line manager immediately preferably by phone. Your manager will arrange for a clear route for you to leave the building back to your vehicle. Depending on the nature of your illness you should self-isolate.

*This information is correct as of 8th June 2020

